

**TOWN OF HOLLAND  
TOWN BOARD MINUTES  
May 13, 2020**

**REGULAR TOWN BOARD MEETING-** Holland Town Supervisor Michael Kasprzyk called the Regular Town Board Meeting to order at 8:00 p.m., open to the public and practicing safe social distancing amid the Covid 19 virus crisis at the Holland Town Hall, 47 Pearl St., Holland, NY 14080. Roll Call followed.

Town Board Members Present:

Councilman William Kolacki  
Councilwoman Karen Kline  
Councilwoman Roberta Herr  
Supervisor Michael Kasprzyk

Other Officials Present:

Town Clerk Jill M. Zientek

**APPROVAL OF TOWN BOARD MEETING MINUTES**

**RESOLUTION # 34-2020**

Motion made by Councilman Kolacki and seconded by Councilwoman Kline to approve the April 8, 2020 Regular Meeting minutes

4 AYE/ 0 NAY/ 0 ABSTAIN

MOTION CARRIED.

**SUPERVISOR'S REPORT**

- A. FeedMore of WNY distributed food packages to 85 individuals on May 7<sup>th</sup>. The program will continue the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays at the Holland Middle School
- B. Meals on Wheels currently has 17 clients
- C. Rural Transit is on pause due to Covid 19 restrictions
- D. 7230 Olean Rd. project, R&S Development- have received one response to the notification mailed by the Town of Holland as part of the SEQR process from NYS Agriculture and Markets. Agencies have 30 days to respond from April 15, 2020
- E. Holland Water District is moving forward with bonding to fund the Iron and Methane Removal system
- F. Historical Property Lease- 7 N Main St.- revisions have been made and agreed upon. Supervisor to sign the agreement with Wahl Enterprises. LLC.

**RESOLUTION # 35-2020**

Supervisor Kasprzyk motions to approve and sign a lease with Wahl Enterprises, LLC to facilitate the Holland Historical Society. Seconded by Councilman Kolacki. The votes were as follows:

Supervisor Kasprzyk Voted AYE  
Councilwoman Kline Voted Abstained  
Councilwoman Herr Voted NAY  
Councilman Kolacki Voted AYE

MOTION CARRIED.

- G. Budget Modifications

**RESOLUTION # 36-2020**

Motion made by Councilman Kolacki and seconded by Councilwoman Kline to approve the following budget amendments.

**HIGHWAY FUND**

From: DA599	Unappropriated Fund Balance	\$28,868.00	
To: DA5130.2	Machinery- Capital Equipment		\$28,868.00

4 AYE/ 0 NAY/ 0 ABSTAIN  
MOTION CARRIED.

- H. Erie County has distributed 2000 masks to the Town of Holland on behalf of FEMA
- I. Fisher Price, Edgewood Dr, is prepared to go to court over the assessment value of the property. They have verbally offered to sell the property to the Town of Holland for \$1.00. The property was thought to be contaminated. The DEC has monitored the property since 1991 and has had no findings.

**COMMITTEE REPORTS**

**Planning Board-** Councilwoman Kline stated the Planning Board discussed the Special Use Permit for Al Benedicto, 7207 Hunters Creek Rd, via emails to address any concerns prior to Town Board approval.

**Beautification-** Councilwoman Herr will watch the updates for social distancing for the Covid 19 crisis to potentially cancel the summer Music in the Park series of events. The earlier three dates will be cancelled.

**COMMUNICATIONS**

- A. Erie County Sales Tax Report
- B. Planning Board minutes

**BUILDING/ZONING OFFICER** –Justin Quant. Report submitted.

**ZONING ENFORCEMENT OFFICER** – Michael Sluce. Report submitted.

**DOG CONTROL OFFICER** – William Newell. Report submitted.

**GRANT WRITER** – Jill Zientek

**HIGHWAY SUPERINTENDENT AND FACILITIES-** Jason Simmons. Report Submitted.  
Submitted a list of items to be declared surplus and requested to sell at auction.

1997 Dynaweld Trailer  
Large lot of Furnco Gaskets  
Pacer Electric Pump  
Muffler for Ford 1710 Tractor  
Large lot of Romac Pipe saddles  
(3) sets of single truck tire chains  
Pallet of sander parts  
Power snake  
Powermatic Dust Collector

Hobart Mig Welder  
Wheel jack  
Floor jack  
Transmission jack  
CH&E De-watering pump  
Aluminum Pickup Toolbox  
(3) steel bumper concrete forms  
Pallet of plow wing parts  
46" ditching bucket for Gradall  
York Broom  
(2) truck sander spinner units  
Truck rims and spacers  
(15) various tires  
Truck fuel tank  
Craftsman riding mower  
Fuel tank  
(2) 60kw gen set Detroit 4 cyclinder  
US Military Gen set 4 cyclinder  
York rake  
PVS tank  
2002 GMC Sierra 1500 Pickup

**RESOLUTION # 37-2020**

Councilman Kolacki motioned to declare the listed items as surplus and authorize the selling of the items at auction. Seconded by Councilwoman Kline.

4 AYE/ 0 NAY/ 0 ABSTAIN  
MOTION CARRIED.

**NEW BUSINESS**

N/A

**OLD BUSINESS-**

J. Special Use Permit- Al Benedicto- Mobile Home Park- 7207 Hunters Creek Rd

**RESOLUTION # 38-2020**

Councilman Kolacki motions to approve the Special Use Permit for Al Benedicto, 7207 Hunters Creek Mobile Home Park, seconded by Councilwoman Kline, with the following special conditions:

1. Dumpster removed from view of Hunter's Creek Road
2. Owner is responsible for all tenants complying to Town codes.
3. Contingent upon the sale of the property

4 AYE/ 0 NAY/ 0 ABSTAIN  
MOTION CARRIED.

K. Charles Dunham- Hunter's Creek Mobile Home Park, 7207 Hunters Creek-  
Extension of Mobile Home Park License.

**RESOLUTION # 39-2020**

Councilman Kolacki motions to extend the Mobile Home Park license until August 12, 2020 allowing Charles Dunham more time to clean up the property and comply with the Town's requests.

**TOWN ATTORNEY** – Ronald Bennett

**TOWN CLERK** – Jill M. Zientek

**PAYMENT OF VOUCHERS** - The following vouchers were presented for payment:

	<u><b>Abstract 5</b></u>
General District Claims as set Forth in Abstract A-5	in the amount of \$22,000.31
Highway District Claims Forth in Abstract DA-5	in the amount of \$16,281.24
Water District Claims Forth in Abstract SW-5	in the amount of \$4,990.86
Light District Claims Forth in Abstract SL-5	in the amount of \$902.92
Garbage District Claims Forth in Abstract SR-5	in the amount of \$24,525.29
Trust and Agency Claims as set Forth in Abstract TA-5	in the amount of \$8,269.70

**RESOLUTION # 40-2020**

Motion made by Councilwoman Kline and seconded by Councilman Kolacki, resolve the Town of Holland pay the preceding vouchers:

4 YEA / 0 NAY / 0 ABSTAIN

**MOTION CARRIED**

**COMMENTS FROM THE PUBLIC**- none

**ADJOURNMENT** –Supervisor Kasprzyk adjourned the Regular Town Board Meeting at 8:57 p.m. in honor of John Rickettson, Hazel Berry, Robert Ersing Sr., Linda Jones

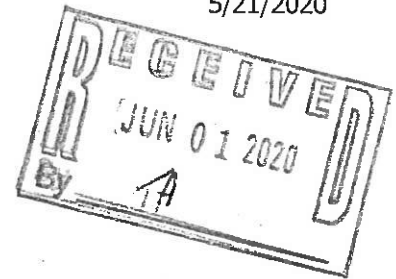
**RESPECTFULLY SUBMITTED,**  
Jill M. Zientek

Holland Town Clerk

145000

New York State Dept of Taxation & Finance  
Office of Real Property Tax Services  
WA Harriman State Campus  
Albany, New York 12227

5/21/2020



Certificate of the Final State Equalization Rate  
for the 2020 Assessment Roll

Mr. Michael Kasprzyk , Supervisor  
Town of Holland  
P.O. Box 36  
Holland, NY 14080 0036

County of Erie  
Town of Holland  
Municipal Code: 145000  
Final State Equalization Rate: \* 75.00 \*

I, Brian F. Moon, hereby certify that on May 21, 2020 the State Office of Real Property Tax Services established a final State equalization rate of 75.00 for the above named municipality.

A handwritten signature in cursive script that reads "Brian Moon".

Brian F. Moon  
Real Property Analyst 2

Note: Since your locally stated level of assessment has been confirmed, it has been established as the final state equalization rate pursuant to RPTL § 1211. Notice of final rate will be filed with the clerk of the county legislative body and in the office of the State Comptroller.

Ms. Tammy Adsitt , Appointed Assessor  
Town of Holland  
P.O. Box 403  
Holland, NY 14080 0403

## May 2020 - Building Inspector Report

New Permits Issued									
Permit #	Zone	Date Issue	Address		Name	Type	Estimated Cost	Permit Fee	Renewal Fee/Fine
						Previous	\$498,050	\$2,417	
20023	RA	5/26/20	7207	Hunters Creek (#25)	Zielen-Ersing, Chris	9x20 Covered Porch	2,000	50	
20024	R1	5/26/20	12325	Vermont St	Kubicki, Paul	30x20 Steel Garage Structure	15,000	100	
20025	RA	5/26/20	9579	S Protection	Quant, Felecia	30x32 Polebarn w/ 10x32 Lean To	15,000	100	

**Year to Month End Total    \$530,050    \$2,667    \$0**

\*- Renewal

Certificate of Occupancy and/or Compliance Issued						
Permit #	Zone	Date Issue	Address		Name	Type
19113	R1	5/16/20	64	Vermont St	Weber, Jared	Whole House Remodel
20017	RA	5/16/20	7369	Hunters Creek	Lewandowski, Josh	16x48 Polebarn Lean To
17105	R2	5/23/20	9448	Burlingham	Schuster Const.	20x10 + 4x16 Deck
20006	RA	5/23/20	9806	Wagner Rd	Putney, Greg	4x5 Sign

Inspections						
Permit #	Zone	Date	Address		Name	Type
20019	RA	5/7/20	9946	S Protection	Twin Lakes Homes	Footer Inspection
20019	RA	5/12/20	9946	S Protection	Twin Lakes Homes	Foundation Inspection
19025	RA	5/13/20	9560	Savage	Wheeler, Doug	Status
16059	R2	5/16/20	11377	Blanchard Rd	Duell, David	Status
19008	GB	5/21/20	289	N Main	Kramer, Scott	Status
19070	RA	5/21/20	9038	E Holland	Schwab, Matt	Post Hole Inspection
19111	HB	5/21/30	7238	Olean	R & S Development	Rough Plumbing Inspection
19105	RA	5/23/20	7812	Hunters Creek	Gerbec, Andy	Status
18041	RA	5/30/20	9865	Savage	Miller, Jesse	Status
19101	RA	5/31/20	8866	Vermont Hill	Ellis, Sydney	Footer Inspection

**Variance-Approved**

Var. #	Zone	Date	Address	Name	Type

**Voided Permits**


<u>DATE</u>	<u>LOCATION</u>	<u>VIOLATION</u>	<u>ACTION TAKEN</u>
5/2/20	7148 OLEAN RD	FAILURE TO MAINTAIN THE BUILDING AND PREMISES.	FOLLOW UP INSPECTION SHOWS NO PROGRESS HAS BEEN MADE FOR THE CLEANUP OF THE PROPERTY.
5/6/20	9260 EAST HOLLAND RD	COMPLAINT RECEIVED REGARDING A TRESPASS ON NEIGHBORS PROPERTY.	A CALL FROM THE STATE POLICE STATED THAT A COMPLAINT WAS RECEIVED THAT THE OWNER TRESPASSED ON THE NEIGHBOR'S PROPERTY. FACT IS THAT THE OWNER HAS CUT THE GRASS ALONG THE RIGHT-A-WAY ON THE NEIGHBORS PROPERTY. THE OWNER WAS IN COURT LAST YEAR AND WAS ADVISED NOT TO CUT THAT PORTION OF GRASS AND THE CHARGE WAS DISMISSED. THE OWNER DID CUT THE GRASS AGAIN RECENTLY THIS YEAR. WILL TALK TO THE OWNER AND ADVISE HIM OF THE CONSEQUENCES.
5/7/20	9260 EAST HOLLAND RD	COMPLAINT RECEIVED REGARDING A TRESPASS ON NEIGHBORS PROPERTY.	FOLLOW UP -- RECEIVED A CALL FROM THE NEIGHBOR WHO WANTED TO KNOW IF ANYTHING CAN BE DONE TO STOP THE OWNER FROM CUTTING THE GRASS ALONG THE ROAD ON HIS PROPERTY. ADVISED HIM I WILL BE TALKING TO THE OWNER TODAY AND HOPEFULLY GET THIS ISSUE RESOLVED.
5/7/20	9260 EAST HOLLAND RD	COMPLAINT RECEIVED REGARDING A TRESPASS ON NEIGHBORS PROPERTY.	FOLLOW UP -- VISITED THE OWNER'S RESIDENT BUT THE OWNER WAS NOT AVAILABLE. TALKED WITH THE OWNER'S WIFE AND EXPLAINED THAT THERE COULD BE MORE CHARGES IF HE DOES CUT THE GRASS ON THE NEIGHBOR'S PROPERTY AGAIN. SHE WILL TALK WITH HER HUSBAND AND HOPEFULLY GET THIS ISSUE SETTLED.
5/7/20	9260 EAST HOLLAND RD	COMPLAINT RECEIVED REGARDING A TRESPASS ON NEIGHBORS PROPERTY.	FOLLOW UP -- RECEIVED A CALL FROM THE NEIGHBOR WANTING TO KNOW IF I HAD TALKED WITH THE OWNER. ADVISED HIM THAT I DID TALK TO HIS WIFE AND EXPLAINED WHAT COULD HAPPEN IF HE DOES CUT THAT PORTION OF GRASS. TOLD THE NEIGHBOR TO CALL AGAIN IF THE PROBLEM OCCURS AGAIN.
5/11/20	7148 OLEAN RD	FAILURE TO MAINTAIN THE BUILDING AND PREMISES.	FOLLOW UP INSPECTION SHOWS NO PROGRESS HAS BEEN MADE FOR THE CLEANUP OF THE PROPERTY.
5/13/20	15 CHERRWOOD RIDGE	COMPLAINT RECEIVED REGARDING CHICKENS ON THE PROPERTY WITH NO SPECIAL USE PERMIT.	FOLLOW UP -- UNABLE TO CONTACT THE OWNER AT THIS TIME. WILL FOLLOW UP AT A LATER DATE.



6/10/20

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TOWN OF HOLLAND  
ZONING ENFORCEMENT OFFICER'S REPORT  
(5/1/20 TO 5/31/20)

<u>DATE</u>	<u>LOCATION</u>	<u>VIOLATION</u>	<u>ACTION TAKEN</u>
5/13/20	17 CHERRYWOOD RIDGE	COMPLAINT RECEIVED REGARDING OPEN STORAGE OF JUNK ON THE SIDE OF THE GARAGE.	FOLLOW UP -- UNABLE TO CONTACT THE OWNER AT THIS TIME. WILL FOLLOW UP AT A LATER DATE.
5/13/20	20 CHERRYWOOD RIDGE	COMPLAINT RECEIVED REGARDING A SWIMMING POOL INSTALLED WITHOUT A PERMIT.	FOLLOW UP -- UNABLE TO CONTACT THE OWNER AT THIS TIME. WILL FOLLOW UP AT A LATER DATE.
5/21/20	7148 OLEAN RD	FAILURE TO MAINTAIN THE BUILDING AND PREMISES.	FOLLOW UP INSPECTION SHOWS NO PROGRESS HAS BEEN MADE FOR THE CLEANUP OF THE PROPERTY.
5/26/20	PARKER RD (MOUNTAIN MEADOWS)	COMPLAINT RECEIVED REGARDING GARBAGE IN THE PARK.	COMPLAINANT STATED THERE'S GARBAGE IN THE PARK THAT THE OWNER REFUSES TO PICKUP. ADVISED THE COMPLAINANT WE WILL BE INSPECTING THE PARK SOON.
5/28/20	15 CHERRWOOD RIDGE	COMPLAINT RECEIVED REGARDING CHICKENS ON THE PROPERTY WITH NO SPECIAL USE PERMIT.	TALKED WITH THE OWNER AND EXPLAINED THE VIOLATION. ADVISED HER TO CONTACT THE TOWN CLERK AND GET THE APPLICATION FOR A SPECIAL USE PERMIT.
5/28/20	17 CHERRYWOOD RIDGE	COMPLAINT RECEIVED REGARDING OPEN STORAGE OF JUNK ON THE SIDE OF THE GARAGE.	ATTEMPTED TO CONTACT THE OWNER BUT WAS NOT AVAILABLE. WILL TRY AGAIN AT A LATER DATE.
5/28/20	20 CHERRYWOOD RIDGE	COMPLAINT RECEIVED REGARDING A SWIMMING POOL INSTALLED WITHOUT A PERMIT.	ATTEMPTED TO CONTACT THE OWNER BUT WAS NOT AVAILABLE. WILL TRY AGAIN AT A LATER DATE.
5/28/20	7148 OLEAN RD	FAILURE TO MAINTAIN THE BUILDING AND PREMISES.	FOLLOW UP INSPECTION SHOWS NO PROGRESS HAS BEEN MADE FOR THE CLEANUP OF THE PROPERTY. HE WAS DUE IN COURT BUT THE COURT HAS BEEN SHUT DOWN. AS SOON AS IT REOPENS, THE OWNER WILL BE NOTIFIED TO APPEAR AND ANSWER THE CHARGE. TOOK SEVERAL PICTURES OF THE JUNK AND TRASH ON THE PROPERTY.

FIRE INSPECTION REPORT

5/6/20 12367 CHURCH ST RESIDENT HAD A LARGE BONFIRE GOING IN THE BACK YARD NEAR A WOODLINE. TALKED WITH THE OWNERS AND EXPLAINED THE VIOLATION OF OPEN BURNING BETWEEN MARCH 16TH AND MAY 14TH. INSTRUCTED THEM TO IMMEDIATELY EXTINGUISH THE FIRE. THEY THEN PROCEEDED TO GET THE FIRE PUT OUT. WILL CHECK LATER TO MAKE SURE THE FIRE WAS PUT OUT.

5/6/20 12367 CHURCH ST FOLLOW UP -- CHECKED TO SEE IF THE FIRE WAS PUT OUT AND THERE WAS ONLY A LITTLE SMOKE COMING FROM WHERE IT WAS LOCATED. THE FIRE WAS CONSIDERED OUT.

5/26/20 3 LEGION DR INSPECTED ALL FIRE EXTINGUISHERS ON THE PREMISES AND FOUND THEM TO BE FULLY CHARGED (COMMUNITY CENTER) AND READY FOR USE. ALSO, A DEFIBRILLATOR (CHECKED GREEN) IS READY FOR USE.

5/26/20 EDGEWOOD DR INSPECTED ALL FIRE EXTINGUISHERS ON THE PREMISES AND FOUND THEM TO BE FULLY CHARGED (HIGHWAY DEPT.) AND READY FOR USE. ALSO, A DEFIBRILLATOR (CHECKED GREEN) IS READY FOR USE.

5/27/20 47 PEARL ST INSPECTED THE FIRE EXTINGUISHERS ON THE PREMISES INCLUDING THE ONE IN THE TROOPER'S ROOM (TOWN HALL) AND FOUND THEM FULLY CHARGED AND READY FOR USE. ALSO, A DEFIBRILLATOR (CHECKED GREEN) IS READY FOR USE.

5/27/20 VERMONT ST DID NOT INSPECT THE FIRE EXTINGUISHERS ON THE PREMISES DUE TO IT BEING CLOSED. WILL FOLLOW UP WHEN IT REOPENS (BOYS & GIRLS CLUB)

NOTES

5/5/20 RECEIVED A LIST OF VIOLATIONS AT SEVERAL LOCATIONS ON CHERRYWOOD RIDGE FROM THE TOWN CLERK WHO RECEIVED A COMPLAINT FROM A RESIDENT IN HOLLAND. WILL ADDRESS THOSE VIOLATIONS AFTER CHECKING THE RECORDS TO SEE IF ANY PERMITS WERE ISSUED.

5/8/20 RECEIVED A CALL FROM THE OWNER OF THE HUNTERS CREEK MOBILE HOME PARK STATING HE GOT A CALL FROM ONE OF THE TENANTS SAYING THERE'S A RACCOON SITTING ON THEIR PORCH AND THEY'RE AFRAID IT MAY BE RABID. ADVISED HIM TO HAVE THE TENANT TO CALL THE D.E.C. OFFICER.

5/12/20 RECEIVED A CALL FROM THE TOWN SUPERVISOR WITH THE LATEST INFORMATION FOR THE NEW OWNERSHIP OF THE HUNTERS CREEK MOBILE HOME PARK.

5/14/20 RECEIVED A CALL FROM THE TOWN SUPERVISOR SAYING THE TOWN BOARD VOTED LAST NIGHT TO EXTEND THE RENEWAL OF THE LICENSE FOR 90 DAYS DUE TO SEVERAL VIOLATIONS NOTED BY ONE OF THE TOWN BOARD MEMBERS. THE LIST OF THE VIOLATIONS WILL BE LEFT AT THE TOWN HALL FOR MY REVIEW.

NOTES (CONTINUED)

- 5/15/20 STOPPED AT THE TOWN HALL AND PICKED UP THE LIST OF VIOLATIONS AT THE HUNTERS CREEK MOBILE HOME PARK. WILL GO OVER THAT LIST AND VISIT THE PARK TO ADDRESS THEM.
- 5/17/20 VISITED THE HUNTERS CREEK MOBILE HOME PARK AND DID TALK TO ONE OF THE TENANTS REGARDING THE VIOLATIONS NOTED FOR HIS LOT. GAVE HIM 2 WEEKS TO BRING IT INTO COMPLIANCE. WILL CONTACT THE OWNER AND GO OVER THE LIST WITH HIM.
- 5/21/20 VISITED THE HUNTERS CREEK MOBILE HOME PARK AGAIN AND SAW THAT THE POTHOLES ARE BEING FILLED IN AND LEVELED. ALSO, THERE WAS SOME GARBAGE AND TRASH IN FRONT OF ONE OF THE UNITS WHICH HAS NOW BEEN CLEANED UP AND REMOVED.
- 5/21/20 TALKED WITH THE OWNER OF THE HUNTERS CREEK MOBILE HOME PARK AND WENT OVER THE LIST OF VIOLATIONS WITH HIM. HE WILL ADDRESS THOSE VIOLATIONS SHORTLY. ALSO, HE SAID THEY HAVE FINISHED REPAIRING THE ROADS IN THE PARK TODAY.
- 5/27/20 RECEIVED A CALL FROM A HOLLAND RESIDENT WANTING TO KNOW WHERE HE CAN GET A PERMIT FOR A SWIMMING POOL. GAVE HIM THE NUMBER OF THE BUILDING INSPECTOR.

  
MICHAEL J. SLUCE  
ZONING ENFORCEMENT OFFICER

**HOLLAND DOG CONTROL OFFICER MONTHLY REPORT**  
**MONTH OF MAY 2020**

<b><u>DATE</u></b>	<b><u>WORK PERFORMED</u></b>
5-3-20	Holland resident called stating she has a sick raccoon in her yard twitching. Asked what she could do. I explained I had gotten a similar call and the people were advised to put the animal to sleep and bury it. She was satisfied with the advice.
5-04-20	Resident from Hunters Creek Mobile Home Park called stating they have a sick raccoon on their front porch. Said her dogs have wounds from it. I explained that they could shoot the animal, however before burying it, they should keep the raccoon's head in case her dog needs to see a veterinarian, they will no doubt ask for it.
5-09-20	Holland resident called regarding a lab mix found in Holland. States ID says "Allegheny." They left their phone number and sent pictures of the dog and contact information to me.
5-09-20	I called the phone number left on message machine; however, there was no answer. Their mailbox was full and could not take any messages. I will continue to call the number left.
5-09-20	Gentleman from Pearl Street called. States that they are missing their cat. He left his phone number in case I get a call.
5-13-20	Lady from Ward Road called, leaving a message and phone number..... stating "she has no neighbor complaint just has a question and asked that I call her back."
5-13-20	I called resident on Ward Road. She stated she has a Shiloh Shepherd dog that she wants to breed. Asked if I knew of anyone in Holland with such a dog that they could use for breeding purposes.

**HOLLAND DOG CONTROL OFFICER MONTHLY REPORT**  
**MONTH OF MAY 2020**

<b><u>DATE</u></b>	<b><u>WORK PERFORMED</u></b>
05-14-20	Town Official called. Dogs running on Holland Glenwood Rd.
05-14-20	I went to check on dogs running on Holland Glenwood Road. No dogs found running loose.
05-30-20	Call from lady living in apartment on Main Street. States she has two (2) cats she recently took in, however she no longer wants to keep them. She asked what she could do with them. I told her to call the SPCA.

# Highway Superintendent Report for May 2020

## Road Work:

- Signed DEC permits for pipe replacement on Wilkins Rd.
- Swept roads
- Install new driveway pipes - 11996 Humphries Rd.
- Ditched Humphries Rd. and Wagner Rd.
- Installed new driveway pipe on Day Rd.
- Ditching on Parker, Geer, and Wilkins Rd.
- Cleaned brush on Ward Rd. from wind damage
- Tree Care – cut brush on Wilkins Rd.
- Installed new driveway pipe on Hillview Rd. off of Hawks Hill
- Replaced pipe on Legion Dr. – upsized to 12”
- Replaced crossover pipe on Legion Dr. 15”
- Cleaned out drop inlets in town
- Topsoiled plow damage next to sidewalks in town

## Equipment:

- Paint Dynamark trailer – get ready for auction
- Painted and repaired Dynamark equipment trailer
- Put new starter and new belt on SKAG mower
- Frey Heavy Duty – fixed broken springs on 2016 Kenworth and the 2003 International
- Pulled plow equipment off 2007 International
- Undercoated 2016 Kenworth and 2007 International

## Water:

- Monthly reports submitted to Department of Health
- Monthly samples submitted to Department of Health
- Fixed service line 94 Main St.
- Installed new meters and rods for drive-by system
- Flushed all hydrants and lines in town
- Painted tank building on Vermont St.

## Facilities:

- Put surplus items on R.T.I. auctions and items totaled \$14,328.00
- Modern Disposal picked up tires
- Waste Management dropped off dumpster at Highway for construction debris
- Got quotes for repainting Highway building back wall
- Got quote for brickwork for Town Hall entrance
- Nick Long will do work for both buildings next month
- Lined up installation for carpet tiles in troopers’ room – installed over Memorial Day weekend
- Hung hanging baskets and new flags
- Put out flower boxes
- New door opener installed on highway building
- Rupp Overhead Door installed weather shield in Kiwanis building

## June Tasks:

- Pave Legion Dr.
- Hot patch roads
- Fix blacktop gutters on Legion Dr.
- Ditching and shoulder work