Holland Town Planning Board Meeting
Wednesday, March 4, 2015
Holland Town Hall

Members Attending:  Members Absent:
Rob Lewis  Bob Weisner
Joe Marzolf  Guest:
Jennifer May  Jason Kline
Marty Regan, Chair
Keith Schuessler
Bill Shimburski
David Waligora
Karen Kline, Town Board Liaison

Meeting called to order at 7:30 p.m.

I. New Business:

A. Special Use Permit – Jason Kline -- Jason owns property at 53 Garfield Street, Holland. Property currently has an existing apartment house and an old garage on it. He wishes to tear down the garage and replace it with a multi-family dwelling that will meet all current codes for the Town of Holland.

He noted the following:

- Dwelling will be either a 2 or 4-family unit, 720 sq. feet per unit as required by Code.
- New building 50’ wide by 30’ deep.
- There is one tree in the way that will have to be removed.
- Plenty of parking available. Has 50’ clearance front & rear structure. Property has two driveways which will stay.
- Preliminary concept of dwelling, along with property survey submitted.

The Planning Board unanimously recommends that Jason Kline be granted a Special Use Permit for multi-family dwelling at 53 Garfield Street, Holland.

B. Resignation – Kathy Marzolf, Planning Board Secretary -- Marty announced that Kathy has resigned due to family obligations and limited time. She has been the Planning Board Secretary for nearly 9 years. If members know of someone that may be interested they can let either Marty or Karen know. All agreed that she will be missed and did an outstanding job!

C. Erie County Water Quality Meeting – Marty will be attending the March 18th meeting. He forwarded information on grant opportunities available from this group to Jill Zientek (grantwriter).
II. Old Business:

A. Radon Gas Kits – Marty will be purchasing 20 radon gas kits from the Erie County Department of Environment & Planning Office to have available for residents to purchase from the Town Clerk. Cost is $8 per test kit. Residents may also purchase kits on their own using the form found at the Town Hall and on the Town’s web site.

B. Old Planning/Zoning Books – Marty brought in two older books on zoning/planning that members can take home and review if they like. He is going to look for newer versions since these are older copies.

III. Meeting adjourned at 8:00 p.m. Next meeting: April 1, 2015.

Respectfully submitted,

Karen Kline
### New Permits Issued

<table>
<thead>
<tr>
<th>Permit #</th>
<th>Zone</th>
<th>Date Issue</th>
<th>Address</th>
<th>Name</th>
<th>Type</th>
<th>Estimated Cost</th>
<th>Permit Fee</th>
<th>Renewal Fee/Fine</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Previous</td>
<td>$19,300</td>
<td>$75</td>
<td>$50</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Year to Month End Total</td>
<td>$19,300</td>
<td>$75</td>
<td>$50</td>
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</tbody>
</table>

### Certificate of Occupancy and/or Compliance Issued

<table>
<thead>
<tr>
<th>Permit #</th>
<th>Zone</th>
<th>Date Issue</th>
<th>Address</th>
<th>Name</th>
<th>Type</th>
</tr>
</thead>
</table>

### Inspections

<table>
<thead>
<tr>
<th>Permit #</th>
<th>Zone</th>
<th>Date</th>
<th>Address</th>
<th>Name</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>14075</td>
<td>R2</td>
<td>2/7/15</td>
<td>9286 Olean</td>
<td>Paolucci, Tony</td>
<td>Partial framing</td>
</tr>
<tr>
<td>14057</td>
<td>R2</td>
<td>2/7/15</td>
<td>7096 Olean</td>
<td>Savage, Linda</td>
<td>Final plumbing</td>
</tr>
<tr>
<td>6046</td>
<td>GB</td>
<td>2/7/15</td>
<td>61 N Main</td>
<td>Orlando, Karen</td>
<td>Guidance</td>
</tr>
<tr>
<td>NA</td>
<td>R2</td>
<td>2/17/15</td>
<td>Knox Drive, Apt. 15</td>
<td>Knox Apartments</td>
<td>Tenant compliant</td>
</tr>
<tr>
<td>14075</td>
<td>R2</td>
<td>2/21/15</td>
<td>9286 Olean</td>
<td>Paolucci, Tony</td>
<td>Framing status</td>
</tr>
<tr>
<td>13008</td>
<td>R2</td>
<td>2/21/15</td>
<td>12390 Vermont St</td>
<td>Kubicki, John</td>
<td>Status</td>
</tr>
</tbody>
</table>

### Variance-Approved

<table>
<thead>
<tr>
<th>Var. #</th>
<th>Zone</th>
<th>Date</th>
<th>Address</th>
<th>Name</th>
<th>Type</th>
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</thead>
<tbody>
<tr>
<td>DATE</td>
<td>WORK PERFORMED</td>
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<tr>
<td>2-4-15</td>
<td>Call from Hunters Creek Road resident stating her bull mastive dog wandered away when she left it out briefly. I took her number and advised her I would call if I get any call.</td>
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<td>2-10-15</td>
<td>Call from Holland resident asking if she could mail me a $5 check to get her dog license. I explained she would have to go to the town clerk’s office to handle licensing matters.</td>
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<tr>
<td>2-12-15</td>
<td>I picked up a small shih tzu that was found on Vermont Street and taken to the Town Hall.</td>
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<tr>
<td>2-12-15</td>
<td>Owner of the Shih Tzu came to pick up her dog and paid $25.</td>
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<td>2-13-15</td>
<td>Call from lady on Partridge Road. States she has all the information and is ready to update her dog license but no means of transportation to the Town Hall. Thought that maybe I would transport. I explained I did not do this. Gave her our clerk’s phone number and hours. Advised she call.</td>
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<td>2-13-15</td>
<td>Lady from NYS Dept, Ag &amp; Mkg. called. She made appointment to come and inspect records and kennel.</td>
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<tr>
<td>2-15-15</td>
<td>So. Protection Road resident called. Small black lab running in road. Covered with snow.</td>
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<td>2-15-15</td>
<td>Drove up South Protection; no dog in sight.</td>
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<td>2-16-15</td>
<td>Garfield Street resident called. Dogs have been seen loose without being on chain on Canada Street. I advised I would come and check when she calls, should she see them again.</td>
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<td>2-16-15</td>
<td>Went to see if dogs were out on Canada Street; not out, on porch.</td>
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<td>2-20-15</td>
<td>Call from town official regarding dogs on Canada Street. Wanted to know what was going on.</td>
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<td>2-20-15</td>
<td>NYS Dept Ag &amp; Markets/Albany lady here to go over reports and inspect kennel. All satisfactory.</td>
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<tr>
<td>Date</td>
<td>Description</td>
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<tr>
<td>2/22, 2/23, 2/24, 2/27/15</td>
<td>Drove by Canada Street to check on dogs.</td>
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<tr>
<td>2-27-15</td>
<td>Explained to Garfield resident, if the dogs are confined to the porch area, there is nothing we can do as they are confined.</td>
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<td>2-25-15</td>
<td>Lady from Delevan called stating she had lost her chocolate lab, female, 10 y.o., with pink collar. I took her phone number and advised I would call her if I hear anything. Also suggested she call the Sardinia/Concord DCO.</td>
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<td>2/28/15</td>
<td>Text message received regarding dogs from Canada Street running around. Did not see until the next day, 3/1/15.</td>
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MONTHLY HIGHWAY REPORT

FEBRUARY 2015

PLOWING AND SANDING:

Plowed the roads 30 times.
Plowed the lots 19 times.
Plowed the walks 11 times.
Cleaned Main Street 3 times, 19 hrs.
Cleaned town Streets, 14 hrs.
Pushed up banks with the loader, 33 hrs.
Pushed up banks in the parking lots, 5 hrs.

EQUIPMENT:

#5 2003 International plow truck,
Rewired front lites and turn signals.
Replaced plow headlites.
Replaced wing rubber and shoes.

#6 2011 Kenworth plow, replace
right rear slack adjuster and
piggyback brake chamber.
Replace D-block wing bolt.

Kobelco X, touch up paint.

OTHER:

Ice rink.

Water, main break at middle school.
Private line leak S main, Freeze
up service at 101 N. Main and
Holland Glenwood.

NEXT MONTH:

Service equipment.
Prepare for thaw.
IN AN R-4 DISTRICT.

PROPERTY NOT PERMITTED USE
Activities in a Garage on the
Conduits of Commercial
Building is now unsafe.

North and rear of the office
Accessory building is partially collapsed on the
Building is now unsafe.

Theアクセサリービルディング is partially collapsed on the
Theアクセサリービルディング is partially collapsed on the

The Street. Order to remedy issued.

In the right-of-way and hampering the snow plowing of
Trailer has been made. The location of the trailer is
Trailer has been made. The location of the trailer is

Follow up inspection shows no attempt to remove the
Follow up inspection shows no attempt to remove the

In the front yard.
Storage of Equipment (Trailer)

Fence erected in front of
Fence erected in front of

Yard without a Permit.
Yard without a Permit.

EVER ISSUED.

The Board of Appeals. No NEW PERMIT WAS
OVER THE BOARD OF APPEALS. No NEW PERMIT WAS

WARNING. PERMIT ISSUED. PERMIT WAS ISSUED AFTER A YEAR AGO.
WARNING. PERMIT ISSUED. PERMIT WAS ISSUED AFTER A YEAR AGO.

Fence erected in front of
Fence erected in front of

Yard without a Permit.
Yard without a Permit.

SHE IS VIOLATING.

To remedy will be sent with a copy of the Ordinance
Doesn't believe she is in violation. Advised her an order
Callled. Explained Violation to her. She stated that she
Let a message to contact this office. Owner later
Attempted to contact the owner but was not available.
Attempted to contact the owner but was not available.

REMEMBER THE FOLLOWING WITHIN TWO WEEKS.
Town Supervisor that the owner will be starting to
Follow up - Received update information from the

ACTION TAKEN.

4995 East Holland Rd
2/11/15

289 N. Main St
2/10/15

2/31/15

3448 BURLINGTON Rd
2/15/15

74 Park St
2/5/15

74 Park St
2/14/15

948 BURLINGTON Rd
2/4/15

748 Olean Rd
2/2/15

ZONING ENFORCEMENT OFFICER'S REPORT
TOWN OF HOLLAND
Page 1
THE DRIVEWAY HAS BEEN SNOW PLOWED AGAIN.

THE OWNER STARTED THE PROCESS OF RENOVATION OF THE DWELLING.

BUILDING INSPECTOR TO GET A NEW PERMIT FOR THE FENCE.

FOLLOW UP - OWNER STARTED HE HAS CONTRACTED THE FENCE ERECTED IN THE FRONT.

FOLLOW UP - OWNER STILL HASNT CONTRACTED THE BUILDING.

THIS LOCATION.

DISPLACED CONDITIONS EXIST AT 748 OLEAN RD.

FENCING ERECTED IN THE FRONT.

FOLLOW UP - OWNER STARTED HE HAS CONTRACTED THE FENCE ERECTED IN THE FRONT.

FOLLOW UP - OWNER STILL HASNT CONTRACTED THE BUILDING.

THE OWNER SHOULD BE CONTRACTING HIM FOR A NEW PERMIT.

FOLLOW UP - ADVISED THE BUILDING INSPECTOR THAT THE BUILDING IS NOW UNSAFE.

THE OWNER BTL WAS NOT SUCCESSFUL. WILL TRY AGAIN AT A LATER DATE.

REOUIRED.

REQUESTED FROM THE FRONT YARD. NO FURTHER ACTION IS REQUIRED.

FOLLOW UP INSPECTION SHOWS THE TRAILER HAS NOW BEEN STORED OF EQUIPMENT (TRAILER).

LOCATION

8348 BURLINGTON RD.

TOWN OF HOLLAND

ZONING ENFORCEMENT OFFICERS REPORT

2/11/15

3/11/15
TO AN EXISTING ACCESSORY BUILDING, GAVE HIM THE NECESSARY INFORMATION.

RECEIVED A CALL FROM A VERMONT HILL RESIDENT REQUESTING INFORMATION AS TO WHAT HE NEEDS TO DO IN ORDER TO ADD ON AN EXISTING ACCESSORY BUILDING. GAVE HIM THE NECESSARY INFORMATION.

RECEIVED A CALL FROM A VERMONT HILL RESIDENT REQUESTING INFORMATION AS TO WHAT HE NEEDS TO DO IN ORDER TO ADD ON AN EXISTING ACCESSORY BUILDING. GAVE HIM THE NECESSARY INFORMATION.

ATTENDED THE TOWN HALL MEETING. 2/11/15

May be possible but I would require a special use permit which would have to have approval of the town board.

If someone was interested in building the property, could they put a commercial business on it. Advised him that if phone and if he calls I will advise him of the situation.

Unable to leave a message. Advised the tenant that he should see my mission call on his roof and tried calling the landlord several times without any success. Advised him I will attempt to call him regarding this situation. The landlord's mailbox was full and will not retrieve the landlord. Several times without any success. Advised him I will attempt to call him regarding this situation.

RECEIVED A CALL FROM A CHAFFEE-SARANAC RESIDENT WANTING INFORMATION REGARDING WHAT HE NEEDS TO DO IN ORDER TO ADD ON AN EXISTING ACCESSORY BUILDING. GAVE HIM THE NECESSARY INFORMATION.

9/95 N. MAIN ST

AND READY FOR USE. 2/22/15

INSPECTED THE FIRE EXTINGUISHER IN THE TROOPERS ROOM AND FOUND IT TO BE FULLY CHARGED.

TOWN HALL 47 PEARL ST

IS READY FOR USE. 2/22/15

AND FOUND THE TROOPERS FULLY CHARGED AND READY FOR USE. ALSO A DEBRILLATOR (CHECKED GREEN) AND FOUND THEM FULLY CHARGED AND READY FOR USE. ALSO A DEBRILLATOR (CHECKED GREEN) IS READY FOR USE.

TOWN HALL 47 PEARL ST

INSPECTED ALL FIRE EXTINGUISHERS ON THE PREMISES AND FOUND THEM TO BE FULLY CHARGED.

COMMUNITY CENTER 3 LEGION DR

SOME SAFETY ISSUES TO MAKE THEM MORE EFFICIENT. 2/26/15

TOWN HALL 3 LEGION DR

LIKE TO HAVE A MEETING WITH THIS OFFICE THE FIRE DEPT AND THE BUILDING INSPECTOR TO DISCUSS

BOYS & GIRLS CLUB VERMONT ST

AND DEBRILLATOR. ALL CHECKED OK. TAKE THEM SOME RECOMMENDATIONS AND THEN WOULD

HIGHWAY DEPT. EDGEWOOD DR

TOOK A TOUR OF THE BOYS & GIRLS CLUB WITH THE REPS AND INSPECTED THE FIRE EXTINGUISHERS

FIRE INSPECTION REPORT (CONTINUED)

(2/15 TO 2/28/15)

ZONING ENFORCEMENT OFFICER'S REPORT

TOWN OF HOLLAND

PAGE 3 3/11/15
AND THE APPROPRIATE ACTION CAN BE TAKEN.

Some are in excess of 3 years. Advised him to submit a list of all addresses in question

Residents who have their Building Permits Expired, they have gone past the Maximum Time Allocated to Complete the

Received a call from the Building Inspector to discuss the possibility of issuing some orders to remedy the

NOTES (CONTINUED)
Resolution

WHEREAS, the New York State Department of Transportation (NYSDOT) has implemented a web based reporting system called Equitable Business Opportunities (EBO) to streamline and satisfy the Title VI Civil Rights Reporting requirements of Federal-Aid locally sponsored contracts, and

WHEREAS, NYSDOT requires each local municipality as a sub-recipient to NYSDOT of Federal funds and sponsor of Federal-Aid Contract to identify a single primary user in order to access and use the system for Title VI compliance reporting requirements,

NOW, THEREFORE, BE IT RESOLVED, that the Holland Town Board identifies Jill M Zientek as the Town’s Responsible Local Official authorized to access the EBO System.

BE IT FURTHER RESOLVED, that this Resolution is effective immediately.